

Camerton Parish Council

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BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

APPROVED MINUTES of PARISH COUNCIL MEETING

held on **Wednesday 11 June 2025**

at **6:30pm in Camerton Community Hall.**

W.Shepherd, Clerk, 11 June 2025

Councillors present: L.Randal (Chair), H.Edwards, B.Edwards, C.Sangan

In attendance: W.Shepherd (Clerk)

Start / Finish time: 18:30 – 21:30

1.6.25 Apologies

Ward Cllrs Matt McCabe and Fiona Gourley

2.6.25 Declaration of Interests

None Declared

PUBLIC PARTICIPATION

The members of the press and public have the right to attend and may address the Council on matters of local concerns. Three-minute slot is allocated for each question. Questions may also be submitted to the Clerk in advance.

3.6.25 Minutes

Minutes of the Parish Council Meeting of 14th May 2025 have been APPROVED and signed.

4.6.25 CBLNR (Camerton Batch Local Nature Reserve)

- a) Avon Wildlife Trust the recent survey of the nature reserve is complete and the next stage is finalising a report which is in progress. The Council also wishes to explore some options with organisations that can support the LNR in the future.
- b) CBLNR Tree work (removing 6 trees) is planned to commence w/c 10 June 2025.

5.6.25 Camerton bus service

- a) No update on bus service at the present time – this will be added to Next meeting's agenda. The Council will be contacting Helen Godwin - the new Mayor of WECA (West of England Combined Authority) regarding the lack of bus services for residents in Camerton and the surrounding area.

6.7.25 The Local Plan and HD/HE SCCW

- a) Additional information concerning the Local Plan and in particular the HE/SCCW has been added to the Camerton Parish Website for residence to read.
- b) Dates for the Local Plan Draft stage publication is expected later this year Sept/Oct 2025 (exact dates will be released by BANES). This stage includes public consultation.
- c) The Parish council has AGREED to send a letter to BANES to clarify areas of the Local Plan in particular the need within HE/SCCW for the buffer / expansion zones and the impact of these on the Camerton parish and residents.

7.7.25 Planning Applications

- a) a. Two planning application were discussed in this meeting:

Application Ref.	Application submission	Notes	BANES Status
Ref: 25/01976/EODPA Location: Hedgerows Parkway Lane Camerton Bath Bath And North East Somerset BA2 0NJ. LB Grade: N/A	Reg. 21st May 2025 Exp. 15th July 2025	Application for prior approval of a proposed enlargement of a dwellinghouse by construction of an additional storey. Camerton Parish Council has submitted its comments to the planning officer expressing	(new) PENDING

		concerns about this development close to the Greenbelt.	
Ref: 25/01901/FUL Location: Sellars Stile Bengrove Camerton Bath Bath And North East Somerset BA2 OPH. LB Grade: N/A	Reg. 15th May 2025 Exp. 10th July 2025	Proposal: Erection of two storey rear extension, side extension and porch. Camerton Parish Council has submitted its comments to the planning officer with no reasons to object.	(New) PENDING

b) The following application status were noted by councillors

Planning application	Application submission	Notes	BANES Status / decision
REF 24/04402/FUL Land Between Homelands And 10 Camerton Hill	27/11/2024	Erection of 1no. single storey dwelling with detached garage and landscaping.	PERMITTED (21.05.25)
REF 25/01422/TPO CBLNR - Site Of Camerton Colliery, Red Hill, Camerton,	09/04/25	Remove to ground level: 4 Ash trees (dieback / Leaning) 2 Pine trees (Dead/dying) Work expected w/c 10 June	PERMITTED (28.05.25)

8.6.25 Highways and Rights of Ways

The council received updates on the following issues raised by residents / councillor's at the last meeting:

- a) **Skinnners Hill Pavement** – 2 issues: (a) There is a missing section of pavement from Rectory drive to Paulton turning. Adding pavement at this location will require prioritising this area vs other needs across the BANES area. (b) The pavement surface going up the hill from Paulton turning is degraded. This has been logged with Highways.
- b) **Signage on Redhill traffic calming 'build-out' traffic calming** – This was reviewed by the Highways officer. This scheme was reviewed / consulted extensively with residents before deployment with residents – the signage appears to be operating correctly as per this original scheme. The Council will monitor the situation.
- c) **Steep drop and no railing on Camerton Hill** going uphill from 'The Daglands'. Logged with Highways to look at either replacing / reinstate pedestrian guardrails.
- d) **School road signage** (two signs at the Camerton Rd / B3115 roundabout in the Mead Gate area). Logged with Highways. These signs will be removed in due course.
- e) **Overgrown footpath** entrance from the pavement to public foot path (B3115 in Camerton/Mead Gate). Logged with Highways.

9.6.25 Environment

- a) The Camerton Flower Planters are an important part of the Camerton Parish street scheme managed by Cllr Heather. Many planters are managed after planting by residence (Thanks you !), but there are some planters that need a nearby resident keen on gardening to help keep the planter tidy and watered in hot weather. The Council would welcome help from any residents wishing to support this activity. You do not need to be a experienced gardener. The council will map each planter location and make this information available on the website. Please contact Heather Edwards if you are interested in supporting the Camerton planters.

10.6.25 Parish Assets & Insurance for 2025-2026

- a) The asset register has been AGREED by the council.
- b) The annual insurance was APPROVED via 'Zurich Insurance' and the annual insurance premium is £459.00.

11.6.25 Financial aspects for 1 April - 31st May 2025

- a) Audit 2024/25 – Internal Audit is complete and BDO are presently working on the External Audit. The results will be published as soon they are available.
- b) Financial update – The CPC financial position up to 31 May 2025 was as follows:

- a. 50% of the years precept was received on 3rd April amount £12,759.50. The Camerton current and savings accounts show a balance of £36,136.24 in Credit. Expenditure in period was £2,544.91
- c) Public Inspection notice – The public inspection notice has been published on the Camerton website and the four Parish notice boards. Dates for the period for the exercise of 90 day public inspection rights are 3rd June 2024 to 14th Aug 2025.
- d) Payments:

I. The following payments were APPROVED:

Payment	Total amount
Internal Audit	£125.00
Information commissioner annual fee, due 17.06.25 (est.)	£52.00
External Audit 2024-25 fees BDO (est.)	£250.00
Clerk's Expenses (travel for Parish council business May)	£28.60
Clerk Home Office (May)	£24.00
Douglas Beck tree work on CBLNR (expected to complete in June/July 2025). This is the quotation amount.	£1,500
Annual Insurance premium (Zurich)	£459.00
Camerton Parish council projector	£41.98
Insurance for Camerton parish projector	£5.49

II. The Following Bank Standing Orders were approved

Payment	Total amount
Clerks Home Office S/O (June onwards)	£24.00

- e) A mandate for updating the BANK Signatories was discussed and signed at the meeting by two councillors.
- f) The Clerk will investigate the Clerk Pension and report back.

12.6.25 – Review standing orders

- a) The existing Camerton Parish Council Standing orders were reviewed against recent changes to the 'model' standing orders. Changes were noted in the procurement section. The Camerton standing orders will be updated accordingly although these changes would not typically impact a parish of Camerton's size. The Standing orders can be located on the Parish website.

12.6.25 Items to raise for consideration at the next meeting

- b) Items to be included in the next PC meeting include: Newsletter update, Local Plan, Social media, and Meeting dates for 2026.

13.6.25 Newsletter

- a) To receive an update on the next edition of the Parish Newsletter (due or September 2025)

14.6.25 Social media

- a) The use of the existing and new social media channel for Camerton Parish was discussed. As well as the existing Website and Newsletter, some parishes use Facebook and/or a residents Whatsapp group to post local news and information. The council will explore if adding these two channels in should be taken forward and report back for September meeting.
- b) Refreshing the Camerton logo (used on the web site, letters, notices, signage etc) was discussed and thought to be a good idea. A competition will be announced via the Camerton Website and Newsletter inviting residents to participate in this activity.

15.6.25 Proposed dates of future meetings 2025:

Month	Meeting Date	Meeting
July	2 July 2025	Parish Council meeting
Sept.	17 Sept. 2025	Parish Council meeting
Nov.	12 Nov. 2025	Parish Council meeting
Meeting Start time: 6:30 pm		Venue: Camerton Community Hall