

# Camerton Parish Council

Bath and North East Somerset

<https://camertonparishcouncil.co.uk>

**Approved Minutes of the Parish Council Meeting**  
**held on Wednesday 2<sup>nd</sup> April 2025 at 7.30pm**  
**in Camerton Community hall.**

Councillors present: L.Randal (Chair), H.Edwards, B.Edwards, C.Sangan.

In attendance: Will Shepherd (Camerton Clerk)

## *MINUTES*

### **1.4.25 Welcome and Apologies**

Ward Cllr M McCabe, Ward Cllr F Gourley. apologies received

### **2.4.25 Declarations of Interests**

None were declared.

### **3. 4.25 Dispensations**

None.

### **4.4.25 Minutes**

Minutes of the Parish Council Meeting of 6 March 2025 were approved as a correct record and signed by the Chairman at this meeting.

### **5.4.25 Recruitment of new Clerk & Responsible Financial Officer**

Mr W. Shepherd is appointed as the new Camerton Clerk & RFO from 1 of April 2025. The contract of employment was signed by the Chairman.

## **PUBLIC PARTICIPATION**

No issues were raised

### **7.4.25 CBLNR (Camerton Batch Local Nature Reserve)**

The update was received that Avon Wildlife Trust had planned to start the woodland assessment in March with a follow up in May to survey the woodland ground flora, however the first assessment has been pushed back to 9<sup>th</sup> April. Following this a management plan will be drawn up for discussion with the Parish Council.

### **8.4.25 Update on further tree work**

- a. A further six (6) trees have been identified with ash-die-back tree disease and will need felling, the council has received a quotation for this work from Becks Tree & Landscape.
- b. The Council will continue to review condition of CBLNR trees to ensure at risk trees are proactively managed.

#### 9.4.25 Camerton bus service

- a. District Councillor Fiona Gourley is looking at this ongoing item of diverting existing or new bus service to serve the main part of Camerton and the council will be updated in due course.

#### 10.4.25 Finance and Administration

- b. Handover of Clerk duties is ongoing, and a financial summary will be drawn up shortly to 2024/25 year end and presented to the Council. The Parish Council Bank authoriser transfer to the new clerk is in progress.
- c. It was AGREED that the new Clerk will report PAYE to HMRC directly using HMRC tools.
- d. Council computer - The council discussed data storage and archival. The Council has RESOLVED to purchase a computer for Council business of the value up to £500. An office productivity application (e.g. Microsoft M365) will also be purchased for conducting council business.
- e. Internal Auditor – It was decided to appoint Mrs Marya Turner to audit 2024/25 accounts.
- f. ILCA (Introduction to Local Council Administration) – it was AGREED that the new Clerk will attend the course. The estimated cost is £120.
- g. The Asset Register to be reviewed at the next meeting as part of the end of year financial close.
- h. The following payments were approved:

Item	Amount
Hall Hire 2024/25	£135.00
Bank admin fee (monthly charge)	£6.00
Dial-a-Ride grant	£60.00
CBLNR Tree felling	£1,500.00
ALCA/NALC annual fee for 2025-26 subscription	£189.71
Staff pay	Available to Council members
ILCA Training (£120 + VAT)	£144.00

#### 11.4.25 Highways, Rights of Way & Allied Matters

- a. **Speeding** – A Parishioner has reported speeding and dangerous driving on Camerton Road / Red Hill. We have a written update from Matt McCabe. The ward councillors have made representations to the new Police and Crimes Commissioner for more regular police speed checks on Red Hill, and we have encouraged residents to do so as well. We have also made representations to WECA (West of England Combined Authority) to fund a pavement as part of the CRSTS programme, and we will continue to do so. It is possible that the new government will allow Councils to once again install speed cameras to curb dangerous driving, in which case we will lobby for one in Camerton. We encourage all residence to report any illegal road traffic behaviours directly to the police, via the online reporting form on Avon & Somerset Police website, preferably with vehicle registration and description to help the police follow up on each incident.
- b. **Potholes** - There is a large section of the tarmac missing on the southbound side of Camerton Road, it is followed by a pothole. Located in section of road between Meadgate roundabout and the first "build out" This has been reported to BANES on 03/04/2025 [Council ref: 7382653]

#### 12.4.25 Planning

- a. There were no new planning applications since the last meeting.

b. BANES Planning Decisions were NOTED:

Planning application	Application submission	Notes	Status / decision
REF 23/02825/FUL Parcel 1172, Radford Hill, Radford Paulton. (Paulton Parish Council)	23/07/23	Change of use of the land to a single caravan pitch for a gypsy and traveller family including the siting of one static caravan, 1 touring caravan and dayroom and associated access and hard surfacing (Part Retrospective)	PENDING DECISION
REF 24/01659/CLEU Development Site Opposite Woodview, New Pit Cottages	30/04/2024	Conversion of outbuilding to 1no. dwelling (Certificate of Lawfulness for an Existing Development).	REFUSED
REF 24/04071/FUL Hedgerows Parkway Lane Camerton	29/10/2024	Erection of additional storey to create first floor and erection of single storey rear extension following demolition of conservatory	WITHDRAWN
REF 24/04402/FUL Land Between Homelands And 10 Camerton Hill Camerton	27/11/2024	Erection of 1no. single storey dwelling with detached garage and landscaping.	PENDING DECISION
REF 25/00325/FUL Rose Cottage 7 Camerton Hill	27/01/25	Erection of single storey shed following demolition of current shed.	APPLICATION PERMITTED

- c. Somersetshire Coal Canal – meetings with residents were held on 25 Feb and 19th March in the hall with regards to the Somersetshire Coal Canal policy in the new local plan. Matt McCabe attended this meeting and will update the council in due course.

#### 13.4.25 Parish Council Representative reports (Camerton Community Hall, Environment Enablement, Neighborhood Watch, CBLNR)

No updated were received.

#### 14.4.25 Date of Next Meeting

- The date of the Annual meeting of parishioners will be moved from 23 April 2025 to **14 May 2025 starting at 6.30pm.**
- The Annual Parish Council meeting will be held on **14 May 2025 at 7.00pm** (the Chairman will be elected for 2025/26 year).
- Future Meeting dates from May 2025 onwards;

Month	Meeting Date	Meeting
May	14 May 2025	Annual Parish meeting & Annual Parish Council Meeting
June	11 June 2025	Parish Council meeting
July	2 July 2025	Parish Council meeting
Sept.	17 Sept. 2025	Parish Council meeting
Nov.	12 Nov. 2025	Parish Council meeting
Meeting Start time :6:30 pm Venue: Camerton Community Hall		

#### **15.4.25 Any other business (for information only).**

The following was NOTED:

- a. A Parishioner, owner of the land to the left of Tunley Hill, contacted Camerton Parish Council regarding a damaged boundary wall between the highway and the field. Cllr Edwards has forwarded this information to BANES Council, and Highways are aware of this situation.
- b. The Camerton Parish Website was noted as an area that the Council wishes to review and improve in the coming year, with a view to improving parishioner engagement.
- c. Introducing more Camerton Parishioners to the important role of becoming a council member and improving publicity regarding the role of the Council and its members was noted, with several ideas discussed for inclusion the Council's focus for 2025.

The meeting concluded at 21.45PM