

Minutes of Camerton Parish Council Meeting on Wednesday 1 November 7.30 pm Camerton Community Hall

Present: Cllr L Randall, Cllr Collins, Cllr B Edwards, Cllr H Edwards, Cllr Hutton, Cllr Sangan, Alex West (Cllr from agenda item 5.3) the clerk Kathryn Manchee, Ward Cllr McCabe and 1 parishioner.

1. Election of Chairman

Cllr Randall was unanimously elected as chairman for this meeting and of the parish council. The acceptance of office to be completed at the next meeting.

2. Apologies for absence

Cllr Hutton for early departure.

3. Declarations of Interests

None.

4. Dispensations

None.

5 PARISH COUNCIL MATTERS

5.1 Consideration of Co-option of Councillor The parish council unanimously resolved to co-opt Alex West onto the parish council.

5.2 Receive the declaration of Acceptance of Office from Co-opted Councillor This signed witnessed by the clerk.

5.3 Parishioners Matters Pavement on Skinners Hill requires clearance. Clerk to pass to Clean and Green team. The tree planting on the Daglands will take place shortly. Graffiti on the Travis Perkins building to be raised with Clean and Green Team.

5.4 Approval of the Minutes of the Parish Council Meeting 13 September 2023 Approved and signed by the chair.

5.5 Consideration of Amendment of the Parish Sweeper Job Description before Recruitment New role suggestions to be brought to the next meeting by councillors. In the meantime clerk to research health and safety training, model job descriptions and legal issue regarding advertising for the post. Possible job share with neighbouring parish councils to be considered.

5.6 Consideration of the Nature of the CBLNR Future Relationship with the Forest of Avon Trust Cllr Collins to request a quote from MTL for the clearance of vegetation at the entrance and ask if Forest of Avon Trust has any volunteers who can assist with routine maintenance.

5.7 Update on Defibrillator Installation x 2 in the parish. A meeting was held with a local landowner to agree a second site. A follow up meeting to be held to finalise the second location in regards to the need for a power supply.

5.8 Update on Metal Miner Installation in Camerton Following on from the response from highways it was agreed to set up a site meeting on Tunley Hill.

5.9 Update on Requesting Improvements to the Play Park from BANES Council As no money available the clerk to research the bidding process for community empowerment funding.

5.10 Consideration of Repair to the Bus Stop at Meadgate Two quotes to be obtained If possible.

6 FINANCE**6.1 Payments for Approval.****Payments to Ratify**

13 September	Bank Transfer	External Audit	£252.00
30 September	Standing Order	Net Sep salaries for clerk and sweeper	£1446.08
30 September	Bank Fee	Quarterly Service Charge	£18.00
12 October	Bank Transfer	HMRC Tax Due 2nd Quarter	£206.28
31 October	Standing Order	Net Oct clerk salary	£701.56

Payments for Approval

1 November	Bank Transfer	Clerks Expenses August/Sep	£624.33
1 November	Bank Transfer	CVWG Membership Renewal	£5.00
1 November	Bank Transfer	MTL Maintenance Visit	£600.00

Unanimously approved.

6.2 Financial Report The balance of funds as at 1 November is £23,794.36. **2nd quarter forecast against Budget for 2023 2024** After the first six months of the year total receipts forecast to be up year end £92 compared to

the budget and total expenditure forecast down £3,939 compared to the budget. Year end deficit was budgeted to be £3,836. Based on the second quarter forecast there will be a small surplus of £195.

6.3 Review of External Audit Report and Consideration of Any Remedial Actions Required A copy of the report from the external auditor was circulated prior to the meeting. Their only comment was that the smaller authority did not answer Section 2, Boxes 11a & 11b in respect of trust funds. The smaller authority has confirmed the responses should have been 'Yes' and 'Yes' respectively. The smaller authority should ensure the AGAR is fully completed in future. Future action – all to check the form thoroughly before the meeting at which the form is authorised.

6.4 Consideration of George Coombs Charity Award Recipient Cllr Hutton nomination was approved. Cllr Randall to arrange production of certificate to accompany the award.

6.5 First Call for Items for the Budget 2024 2025 The clerk requested items to be considered for inclusion in the budget for the next financial year to be submitted by no later than the next meeting.

7 HIGHWAYS, RIGHTS OF WAY & ALLIED MATTERS

7.1 Highway Related Matters. Speeding at Meadgate. Nothing to report.

7.1.1 Consideration of How to Improve Road Safety at Meadgate and Red Hill. Following concerns expressed by parishioners Ward Cllr McCabe to hold a site meeting with highways.

7.2 Public Rights of Way Nothing to report.

Cllr Hutton left the meeting.

8 PLANNING

8.1 Reports of BANES Planning Decisions

Planning Application REF 22/02169/EOUT Parcel 4234 Combe Hay Lane Combe Hay Outline application for Phases 3 and 4 for up to 300 dwellings PENDING DECISION and will be on the November planning committee agenda.

Planning Application REF 23/02662/FUL Land West Of Woodview, New Pit Cottages, Camerton Erection of boundary fence together with two small buildings to establish a day time dog care business WITHDRAWN.

Planning Application REF 23/03019/FUL Camerton Inn 28 Meadgate East Camerton Demolition of existing garage and erection of new garage building WITHDRAWN.

Planning Application 23/02977/LBA Abbey Farmhouse , Camerton Hill,

Internal alterations to include infilling of an existing internal doorway on ground floor and replacement plaster finishes to the ground floor party wall (Regularisation). APPROVED.

8.2 Planning Correspondence and other Planning Related Matters The rural facilities audit update has been submitted to planning policy.

8.3 Consideration of a Response to Planning Application REF 23/02825/FUL Parcel 1172, Radford Hill, Radford Paulton Change of use of the land to a single caravan pitch for a gypsy and traveller family including the siting of one static caravan, 1 touring caravan and dayroom and associated access and hard surfacing (Part Retrospective). The parish council unanimously resolved to object to this application.

9 Parish Council Representative Reports – Camerton Community Hall, Environment Enhancement, CBLNR and Neighbourhood Watch

The reports were circulated prior to the meeting.

10 Reports by Clerk/Councillors/District Councillors

Cllr Collins – raised a possible planning breach. Clerk to report to enforcement.

Cllr B Edwards – when will the double yellow lines at Meadgate be implemented. Clerk reported that they had been approved.

Cllr H Edwards – again reported the vacant property at Meadgate. Clerk to request an update from BANES following the previous 2 reports on this issue. Overgrowing vegetation at Meadgate. Clerk to report via Fix My Street.

Cllr McCabe – At the recent WECA meeting a jointly-sponsored amendment to fund rural bus services was vetoed by the WECA mayor but the proposal to reroute the 522 is still being pursued.

11 CORRESPONDENCE

None.

12 DATE OF NEXT MEETING

Wednesday 13 December 7.30 pm Camerton Community Hall

Date: Signature: Chair