

CAMERTON PARISH COUNCIL

Kathryn Manchee, Clerk

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The Annual Meeting of the Parish Council will be held on **Wednesday 17 May**
Camerton Community Hall Meeting Room 7.30 p.m.

A G E N D A

1	Declarations of Acceptance of Office by Councillors
2	Apologies for Absence
3	Election of Chair
4	Formal Declaration of Acceptance of Office by Chair
5	Approval of Declaration of Acceptance at a later meeting for those not able to attend this meeting.
6	Election of Vice Chair
7	Formal Declaration of Acceptance of Office by Vice Chair
8	Declarations of Interest and Dispensations including Approval of Dispensation Process
9	Review and confirm or Amend Standing Orders and Financial Regulations
10	Review and confirm or Amend the Website Accessibility Statement
11	Review and confirm or Amend the GDPR Documentation
12	Review and Confirm or Amend Payroll Arrangements
13	Review and Confirm or Amend Banking Arrangements and Bank Mandate
14	Review and Confirm or Amend Clerk and RFO's Contract
15	Review and Confirm or Amend Sweeper's Contract
16	Reappointment of Internal Auditor
17	Appointment of George Coombs Charity Trustees
18	Parish Council Representative Reports 2022 2023- Camerton Community Hall, Environment Enhancement, CBLNR, Neighbourhood Watch and Rural Transport
19	Appointment of Parish Council Representatives to Camerton Community Hall, Environment Enhancement, CBLNR, Neighbourhood Watch and Rural Transport
20	Parishioners Matters
21	Minutes of meeting held April 19
22	PARISH COUNCIL MATTERS
22.1	Progress Report on CBLNR Future Relationship with the Forest of Avon
22.2	Update on Newsletter Distribution Volunteer Recruitment
22.3	Allocation of Councillors Responsibilities
23	FINANCE
23.1	Approval of Insurance Renewal
23.2	Approval of Risk Assessment
23.3	Approval of Asset Register
23.4	Consider and Approve Payments
23.5	Notification of Public Inspection Dates relating to the Annual Accounts 2022 2023
23.6	Approval of List of Transactions over £100 2022 2023

23.7	Financial Report
23.8	Signing of Data Protection Fee Direct Debit Form by 2 signatories
24	HIGHWAYS, RIGHTS OF WAY & ALLIED MATTERS
24.1	Highway Related Matters
24.2	Public Rights of Way
25	PLANNING
25.1	Reports of BANES planning decisions
25.2	Planning Correspondence and other planning related matters
26	Reports by Clerk/Councillors
27	CORRESPONDENCE
28	DATE OF NEXT MEETING