

Minutes of Camerton Annual Parish Council Meeting on Wednesday 18 May 2022 7.30 pm Camerton Community Hall Meeting Room

Present: Councillors: C Taylor, Cllr Hutton, Cllr H Edwards, Cllr B Edwards, Cllr Randall (from agenda item 22.2), Cllr Collins **Clerk:** Kathryn Manchee and 4 parishioners

1. Apologies for absence

District Cllr Neil Butters and Matt McCabe and Cllr Randall for late arrival. Cllr Hutton took the chair.

2. Election of Chair

It was unanimously resolved that Cllr Taylor be re-elected. Unanimously approved.

3. Formal Declaration of Acceptance of Office by Chair

The chairman signed the declaration of office. Cllr Taylor took the chair.

4. Election of Vice Chair

It was unanimously resolved that Cllr Hutton be re-elected vice chair.

5. Formal Declaration of Acceptance of Office by Vice Chair

The vice chair signed the declaration of office.

6. Declarations of interest and Dispensations

None.

7. Review and Confirm or Amend Standing Orders and Financial Regulations

It was unanimously resolved that the standing orders and financial regulations stay as is.

8. Review and Confirm or Amend the Website Accessibility Statement

It was unanimously resolved that the website accessibility statement stay as is.

9. Review and Confirm or Amend the GDPR Documentation

It was unanimously resolved that the GDPR Documentation stay as is.

10. Review and Confirm or Amend Payroll Arrangements

It was unanimously resolved that the parish council continue to use DM Payroll Services for its payroll.

11. Review and Confirm or Amend Banking Arrangements and Bank Mandate

It was unanimously resolved that the banking arrangements and bank mandate stay as is i.e. the approved signatories to be Cllr M Hutton, Cllr H Edwards, Cllr Sangan and Cllr Collins.

12. Review and Confirm or Amend Clerk and RFO's Contract

It was unanimously resolved that the clerk and RFO continue to be employed on the same contract as is.

13. Review and Confirm or Amend Sweeper's Contract

It was unanimously resolved that the sweeper continues to be employed on the same contract as is.

14. Appointment of Internal Auditor

It was unanimously resolved that the internal auditor be reappointed if she wishes to continue.

15. Parish Council Representative Reports 2020 2021- Camerton Community Hall, Environment Enhancement, CBLNR, Neighbourhood Watch and Rural Transport Group

Written reports were circulated prior to the meeting. Regarding Environmental Enhancement it was reported that our external supplier for the twice yearly planting is no longer available. This to be moved in house until an alternative supplier can be found.

16. Appointment of Parish Council Representatives to Camerton Community Hall, CBLNR, Environment Enhancement, Neighbourhood Watch Rural Transport Group

It was unanimously resolved that the existing representatives be reappointed. It was also agreed that at the next parish council meeting the parish council would appoint a second representative for the CBLNR. It was also agreed to request the installation of a water butt at the Daglands to assist with watering the planters.

17 Parishioners Matters

With work taking place on Weekesley Lane it was agreed that the road closure signs could be better placed as a long stretch of the lane is actually open to traffic.

18. Minutes of Meeting Held April 7

The minutes of the meeting held on April 7 having been previously circulated were unanimously resolved as a true record of the meeting and were signed by the chair.

19 PARISH COUNCIL MATTERS

19.1 CBLNR – Consideration of Future Management. The heritage committee is in effect down to 3 members only. Cllr Collins will try to attract new members via social media and through notices on the Batch.

19.2 Approval of Action on Step Repair Work and Ash Dieback Work. The supplier of the steps installed this year has inspected the steps needing repair and the parish council is waiting for them to undertake the remedial work. Cllr Collins to chase. A parishioner would like to carry out repairs on the other steps using metal to ensure a longer lasting repair and the parish council is awaiting costs of the materials. Concern was expressed that if metal is used it could compromise safety.

20 FINANCE

20.1 Approval of Insurance Renewal It was unanimously resolved to renew with BHIB. An alternative quote was not sought because the premium is the same cost as last year and in light of the excellent service received over the last year.

20.2 Approval of Risk Assessment. The risk assessment including details of the insurance renewal having previously been circulated to councillors was unanimously approved.

20.3 Approval of Asset Register The asset register unanimously approved.

20.4 Payments for Approval.

Payments to Ratify

7 April Cheque No 1273	Tunley Hill Flower Display	£23.00
13 April Telephone Banking	Clerk's back pay and pay Increase (as Standing Order for Clerk's Pay to be amended for May salary)	£108.87
13 April Telephone Banking	HMRC Tax Jan to March 22	£76.00
26 April Standing Order	Net April Salaries for clerk and sweeper	£1144.62

Payments for Approval

18 May Cheque No 1276	Insurance Renewal	£330.25
18 May Cheque No 1277	Data Protection Fee	£40.00

Plus an additional cheque for MTL for the 1st maintenance visit of the year to the Batch for £540. Payment to be ratified at the June meeting.

Approved.

20.5 Approval of the Annual Governance Statement 2021 2022 Unanimously Approved.

20.6 Approval of the Accounting Statement and supporting information 2021 2022 Unanimously Approved.

20.7 Notification of Public Inspection Dates relating to the Annual Accounts 2021 2022 The period for public inspection will be between Monday 13 June and Friday 22 July.

20. 8 Approval of List of Transactions over £100 2021 2022 Unanimously Approved.

20.9 Financial Report The balance of funds as at 18 May is £19,433.41.

21 HIGHWAYS, RIGHTS OF WAY & ALLIED MATTERS

21.1 Update Highway Related Matters

Update on Red Hill Traffic Calming. The plans have now been revised and include a third build out. Clerk to circulate plans to parishioners who have previously requested them. The 20 mph element of the scheme is current out for statutory consultation. The plan is to implement the work during the school summer holidays. Ward District Cllrs Butters and McCabe to be advised that the parish council is happy with the scheme. The parish council will consider asking BANES the cost of a VAS sign.

21.4 Update Public Rights of Way The access issue has now been resolved.

22. PLANNING

22.1 Reports of BANES Planning Decisions

22/01265/CLPU Densley View, Bath Road, Tunley, Bath, Bath And North East Somerset, BA2 0DP Proposal: Erection of a single storey side extension (Certificate of Lawfulness for a Proposed Development). PENDING DECISION.

Planning Application REF 22/01255/CLPU Sellars Stile Bengrove Erection of ground floor rear extension, floor plan redesign and all associated works at Sellars Stile (Certificate of Lawfulness for a Proposed Development) LAWFUL
 Planning Application REF 22/01253/CLPU Sellars Stile Bengrove Construction of detached garage (Certificate of Lawfulness for a Proposed Development) LAWFUL

Planning Application REF 22/01258/FUL Sellars Stile Bengrove Erection of a side extension, front conservatory, internal alterations and all associated works. PENDING DECISION.

22.2 Planning Correspondence and other planning related matters The clerk reported that the WECA Spatial Development Strategy (SDS) has been halted and is not being progressed.

23 Reports by Clerk/Councillors

Cllr M Hutton- requested a status update on the yellow lines at Durcott Lane/Radford Junction. The clerk reported that this is now out for statutory consultation.

Clerk to contact Cllr McCabe about yellow lines at junction of Meadgate/Weekesley Lane.

Cllr Collins – Jubilee event making good progress. Clerk thanked all the volunteers.

Cllr B Edwards – one of the posts between the Daglands and the former school has been removed. 2 street lights not working. Clerk to report once street lights identified. Clerk also to report broken telegraph pole.

Cllr Taylor – motorbikes being ridden anti socially in the parish. Clerk to contact the PCSO.

Cllr H Edwards – branch down on Skinners Hill obstructing the road. Clerk to report.

24 CORRESPONDENCE

None.

Date of next parish council meeting – Wednesday 22 June 7.30 pm Camerton Community Hall meeting room

The meeting closed at 8.39 pm

Date: Signature: Cllr Taylor (Chairman)