

## Minutes of Camerton Parish Council Meeting on Thursday 22 July 7.30 pm Camerton Community Hall

**Present:** Cllr Taylor, Cllr Hutton, Cllr B Edwards, Cllr H Edwards, Cllr Sagan (from agenda item 5) and the clerk Kathryn Manchee and 2 parishioners

### 1. Apologies for absence

Cllr S Collins, Ward Cllr McCabe and Cllr Sagan for late arrival.

### 2. Declarations of Interests

Cllr Sagan for agenda item 7.4.

### 3. Dispensations

None.

Agenda item 7.3 was brought forward

**7.3 Consideration of Response to Planning Application REF 21/02888/HEDGE Street Record Wick Lane Camerton Removal of 6no sections of Hedgerow Consultation** The parish council unanimously supported this application.

## 4 PARISH COUNCIL MATTERS

### 4.1 Parishioners Matters

Due to safety concerns a problem with a PROW on Durcott Lane was reported to BANES. There is lots of fly tipping especially of garden waste at present. This is only going to get worse following the suspension of the garden waste collections due to driver shortages. Therefore the parish council will continue to report fly tipping.

**4.2 Approval of the Minutes of 17 June Parish Council Meeting** Approved and signed by the chairman.

**4.3 The CBLNR** It was agreed to seek advice from the Avon & Fire Service about fire risk and prevention on the Batch. A contribution to the cost of the new gates has been requested from the Ward Empowerment Fund. Other sources of funding will be investigated.

Cllr Sagan arrived at the meeting.

**4.4 Consideration of the location for the Parish Council meetings October, December and Jan 2022** It was agreed that for the foreseeable future meetings will be held on Thursdays at the hall. Clerk to liaise with the hall booking secretary about fitting around another possible hirer. Next year's meeting dates to be set and advised to the hall as soon as possible.

**4.5 Consideration of taking part in The Queen's Platinum Jubilee Beacons** It was agreed that the clerk would write to the hall about possibly hosting a joint event.

**4.6 Consideration of a submission to the Chelwood bridge Rotary Club 2021 Community Award** It was agreed that the parish council would consider possible nominees for submission. Clerk to check deadline for submissions.

## 5 FINANCE

### 5.1 Payments for Approval.

#### Payments to Ratify

26 June	Standing Orders	Net June Salaries for clerk and sweeper	£1,104.77
13 July	Telephone Banking	Quarterly Tax Salaries April to June	£70.80

#### Payments for Approval

22 July	Telephone Banking	Internal Auditor Honarium	£100.00
22 July	Cheque No 1241	Landmark Limestone Link Lectern	£963.60
22 July	Cheque No 1242	Batch walkway and steps work	£2,887.58

Unanimously Approved.

**5.2 Financial Report** The balance of funds as at 22 July is £14,619.10. **1st quarter forecast against Budget for 2021 2022** After the first three months of the year total receipts forecast to be up at year end £3,327 compared to the budget and total expenditure forecast up £2,313 compared to the budget. Year end deficit was budgeted to be £2,449. Based on the first quarter forecast the deficit will now be £1,435. A report on the key variances was circulated prior to this meeting.

**5.3 Consideration of Internal Audit 2020 2021 Report and Proposed Response** A copy of the internal audit report has been circulated.

One issue found – transposing of amounts for payments 23 and 24. This did not affect the year-end figures as cross check facility already operates in the accounts. However in future more care to be taken when entering payment amounts.

## **5 HIGHWAYS, RIGHTS OF WAY & ALLIED MATTERS**

**6.1 Highway Related Matters** Nothing to report.

**6.1.1 Update from Highways on Build Outs on Red Hill** This will be provided at the September meeting.

**6.2 Public Rights of Way Matters** The PROW officer has walked the path reported after the last meeting and there was no problem. The property owner has been requested to remove the redundant gate as there is no alternative permissive path now available.

## **7 PLANNING**

**7.1 Reports of BANES Planning Decisions**

Planning Application REF 21/02181/FUL Archway Cottage Bath Road Tunley Erection of two storey side extension and demolition of existing converted garage (Resubmission) PENDING DECISION. Clerk reported that this application is likely to go before the planning committee.

**7.2 Planning Correspondence and other Planning Related Matters.**

It was agreed to support part of the area of Tunley within Camerton parish having an infill boundary as part of the local plan partial update. A consultation on the plan update will take place between 27th August and 8th October 2021.

This will be on the agenda for the next meeting.

Cllr Sangan left the meeting.

**7.4 Consideration of Response to Planning Application REF 21/03032/ODCOU Manor Farm Skinners Hill Camerton Change of use from offices (Class E) to 9 No. residential units (Class C3) Consultation**

The parish council unanimously supported this application.

Cllr Sangan returned to the meeting.

## **8 Parish Council Representative Reports – Camerton Community Hall, Environment Enhancement, CBLNR and Neighbourhood Watch**

Reports were circulated prior to the meeting.

## **9 Reports by Clerk/Councillors**

The clerk updated the parish council on the result of actions taken after the last meeting. It was agreed that Ward Cllr Butters would raise with Curo the lack of support over the community clear up day and the fly tipping issue.

Clerk to chase Cllr McCabe about the virtual kerb by the school and the white line repainting at Meadgate. Clerk to chase timetable for installation of double yellow lines at junction of Durcott Lane with Radford. In the meantime clerk to raise inconsiderate parking with the PCSO.

Cllr Hutton – a vinyl cover should be installed on the Limestone Link lectern to prevent damage.

Cllr Sangan – most speed limit signs obscured by vegetation. Clerk to report via Fix My Street.

Cllr B Edwards - a CPRE petition article to be included in the newsletter. The parish council noticeboard that was in the grounds of the hall needs reinstating. Clerk to write to the hall committee.

Cllr Butters – Cllr McCabe has written an article about the Red Hill build outs for the next issue of the parish newsletter.

## **10 CORRESPONDENCE**

None.

## **11 DATE OF NEXT MEETING**

The next meeting is Thursday 9 September 7.30 pm Camerton Community Hall. Note the start time may be later.

Meeting closed 9.21 pm.

Date: ..... Signature: ..... Cllr Taylor (Chairman)