

Minutes of Camerton Annual Parish Council Meeting on Wednesday 8 May 2019 at 7.30 pm at Purbeck Stables

Present: Councillors: C Taylor (Chair), Cllr T Fry, Cllr H Edwards, Cllr B Edwards, Cllr Sangan, Cllr Collins (Cllr from agenda item 19.4), District Cllr M McCabe **Clerk:** Kathryn Manchee

1. Declarations of Acceptance of Office by Councillors

Cllrs signed their acceptance of office witnessed by the clerk.

2. Apologies for absence

Maggie Hutton and District Cllr Neil Butters.

3. Election of Chair

It was proposed Cllr B Edwards, seconded Cllr Fry that Cllr Taylor be re-elected. Unanimously approved.

4. Formal Declaration of Acceptance of Office by Chair

The chairman signed the declaration of office witnessed by the clerk.

5. Approval of Declaration of Acceptance at 12 June Meeting for those not able to attend this meeting

It was proposed Cllr B Edwards, seconded Cllr Sangan that Maggie Hutton be allowed to sign her acceptance of office at the June 12 meeting. Approved.

6. Election of Vice Chair

In her absence it was proposed Cllr B Edwards, seconded Cllr Fry that Cllr Hutton be re-elected vice chair and sign her declaration of acceptance of office of vice chair at the June 12 meeting. Unanimously approved.

7. Formal Declaration of Acceptance of Office by Vice Chair

This to be completed at the June 12 meeting as approved by item 6.

8. Declarations of interest and Dispensations

It was proposed Cllr B Edwards, seconded Cllr Fry that the granting of dispensations be delegated to the clerk of the council. All councillors declared an interest in agenda item 22.3. All councillors were granted a dispensation to respond to agenda item 22.3 except for Cllr Taylor. Due to his ownership of a building company Cllr Taylor was granted a dispensation to respond to all planning applications until the next local elections except where the property is owned by him or he has been employed to work on a property at the time a planning application has been submitted to BANES Council.

9. Review and Confirm or Amend Standing Orders and Financial Regulations

It was proposed Cllr H Edwards, seconded Cllr Fry and unanimously approved that the standing orders and financial regulations stay as is.

10. Review and Confirm or Amend Payroll Arrangements

It was proposed Cllr H Edwards, seconded Cllr Fry and unanimously approved that the parish council continue to use BANES for its payroll.

11. Review and Confirm or Amend Banking Arrangements and Bank Mandate

It was Proposed Cllr B Edwards, seconded Cllr Fry and unanimously approved that the banking arrangements and bank mandate stay as is i.e. the approved signatories to be Cllr M Hutton, Cllr H Edwards and Cllr T Fry.

12. Review and Confirm or Amend Clerk and RFO's Contract

It was proposed Cllr Fry, seconded Cllr Sangan and unanimously approved that the clerk and RFO continue to be employed on the same contract as is.

13. Review and Confirm or Amend Sweeper's Contract

It was proposed Cllr Sangan, seconded Cllr Fry and unanimously approved that the sweeper continues to be employed on the same contract as is.

14. Appointment of Internal Auditor

It was proposed Cllr H Edwards, seconded Cllr Sangan and unanimously approved that M Turner be reappointed as internal auditor.

15. Parish Council Representative Reports 2018 209

Written reports were circulated prior to the meeting.

16. Appointment of Parish Council Representatives to Camerton Community Hall, CBLNR, Environment Enhancement, Neighbourhood Watch Rural Transport Group

It was proposed Cllr Taylor seconded Cllr Sangan and unanimously agreed that the existing representatives be reappointed. Approved.

17 Parishioners Matters

Concern has been raised that visibility on Durcott Lane has been reduced because of a newly erected fence.

18. Minutes of Meeting Held April 3

The minutes of the meeting held on April 3 having been previously circulated were proposed Cllr Fry, seconded Cllr B Edwards as a true record of the meeting. Approved and signed by the chair.

19 PARISH COUNCIL MATTERS

19.1 Possible change of dates of July and October meetings to avoid clash with parish liaison meeting

It was agreed to keep the July and October meeting dates as is.

19.2 Reappointment of George Coombs Charity Trustees

It was unanimously approved that all parish councillors become trustees of the charity.

19.3 Co-option of Councillor(s)

It was proposed Cllr H Edwards, seconded Cllr B Edwards that Sue Collins be co-opted onto the council. Unanimously approved.

19.4 Declarations of Acceptance of Office by Co-opted Councillor(s)

Cllr Collins signed her acceptance of office witnessed by the clerk.

20 FINANCE

20.1 Approval of Insurance Renewal As our existing supplier's renewal quote is less than an alternative provider's quote it was proposed Cllr Sangan, seconded Cllr B Edwards that the parish council renew their policy with BHIB. Unanimously approved

20.2 Approval of Risk Assessment. The risk assessment including details of the insurance renewal having previously been circulated to councillors was proposed Cllr B Edwards, seconded Cllr Sangan and unanimously approved.

20.3 Approval of Asset Register The asset register proposed Cllr Sangan, seconded Cllr H Edwards and unanimously approved. With reference to the flower boxes it may need to be amended at a later date.

20.4 Payments for Approval.

Payments to Ratify

3 April	Cheque No 1196	BANES Salaries Jan to March	£3031.77
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Payments for Approval

8 May	Cheque No 1197	Clerk's Expenses Feb March	£57.59
8 May	Cheque No 1198	Insurance Renewal	£332.94
8 May	Cheque No 1199	Internal Auditor Honorarium	£80.00

Proposed Cllr B Edwards, seconded Cllr Sangan. Approved.

20.5 Financial Report The balance of funds as at 8 May is £17,726.20. Actual against Budget for 2018 2019; for the twelve months 1 April 2018 to 31 March 2019 total receipts were up £246 compared to the budget and total expenditure was down £3,303 compared to the budget.

21 HIGHWAYS, RIGHTS OF WAY & ALLIED MATTERS

21.1 Update Highway Related Matters

Following the recent accident clerk to request repainting of the white lines at the Meadgate/Weekesley Lane Junction. Clerk to request repainting of slow signs at Wick Lane/Whitebrook Lane junction.

Cllr Sangan requested the assistance of new ward councillor with progressing the Red Hill footway. Assistance with cleaning of Sklnners Hill/Tunley Hill footways also requested.

21.2 Update Public Rights of Way

Nothing to report.

21.3 Community Speedwatch

As a result of the speed check on Tunley Hill the speeding enforcement team will be operating in this area over the next few months. Once the Red Hill speed check completed clerk with the assistance of Cllr B Edwards to progress implementation of the community speedwatch scheme. It was agreed to add monitoring lorries travelling through the parish to the remit of the scheme.

22. PLANNING

22.1 Reports of BANES Planning Decisions

REF 18/03544/FUL Redhill House Red Hill Camerton Erection of fence along part of the boundary of the property. (Retrospective). PERMITTED.

Planning Application REF 19/00528/FUL Camerton Church School Conversion of the Old School into 7 dwellings. Deadline for decision extended to 17 May and revised information submitted. Therefore on the agenda for this meeting.

Planning Application REF 19/00059/FUL Woodview New Pit Cottages Camerton Erection of 3 bed dwelling and double garage following demolition of existing property PENDING DECISION

22.2 Planning Correspondence and other planning related matters. The clerk updated the parish council on the latest developments regarding the local plan.

Cllr Taylor left the meeting.

22.3 Planning Application REF 19/01381/FUL Unregistered Holiday Park Bridge Place Road Retention of the use of two Holiday Lodges for Tourism (Sui Generis) use. Retention of a Play Area, Parking Area and Retention of use of Outbuilding (for uses incorporating Office, Function Room, Games Room, Store) for Mixed Tourism (Sui Generis) and Residential (Class C3) use.

The parish council unanimously supported this application to regularise the use of the buildings as the site had been in existence for over nine years without any resulting problems.

Cllr Taylor returned to the meeting.

22.4 Planning Application REF 19/00528/FUL Camerton Church School Conversion of the Old School into 7 dwellings

Now that their concerns had been addressed the parish council unanimously supported this application.

23 MATTERS ARISING FROM THE ANNUAL PARISH MEETING

Where possible Cllr Taylor to address the issues raised at last month's Annual Parish Meeting.

24 Reports by Clerk/Councillors

Cllr B and H Edwards – an inventory of the flower boxes needs to be taken so the parish council can decide which ones to be kept and which ones to be disposed as they are beyond repair. Hedges at both sides of Bridge Place Road junction need trimming. It was also requested that Cllr Fry to get a quote for grass cutting by the flower boxes at the D and on Tunley Hill.

Cllr Fry – have lost a quarter of the Woodland Trust shrubs. The Batch has insufficient funds for planting. There is consideration of running a fund raising event in conjunction with the hall.

25 CORRESPONDENCE

None

The meeting Closed at 9.11pm

Date of next parish council meeting – Wednesday 12 June, 7.30pm at Purbeck Stables Meeting Room.

Date: Signature: Cllr Taylor (Chairman)